

ST. MONTFORT SCHOOL, PATEL NAGAR, BHOPAL

SMS /CIR/2022-23/17
10/03/2023

Date:

Greetings from St. Montfort School, Bhopal.

We extend a hearty welcome to both the old and new students and their parents to St. Montfort School, Bhopal. On the commencement of this new session, I would like to thank all the parents and well wishers for your kind cooperation, availability and valuable suggestion. Any kind of inconvenience experienced so far should be treated in the right sense that they are growth related, which will get sorted out in the course of time. The new academic session will begin with a lot of changes and expectations. I am sure you will try your best in helping us to help your ward.

1. The School will re-open for
Classes X & XII 13th March 2023 (Monday)
Nursery, K.G.-I and K.G.-II 16th March 2023 (Thursday)
Classes I to IX 20th March 2023(Monday).
Class XI 24th April 2023 (Monday)
2. Attendance on the opening day is compulsory. **Students will only be permitted to attend the classes only after submission of their pending fee dues and the result collection.**
3. If a student is absent for 3 successive day after re-opening, without prior permission from the Principal, his/her name will be struck off from the rolls.
4. Parents are requested to collect and fill the Bus information slip compulsorily by consulting the given bus route list and return it to office after paying the first installments.
5. Kindly note the Bus No. and the time carefully (for those who avail school conveyance) and see that the child is left and picked by Parents/Guardians at least 10 minutes early. It is good to instruct the child to stand in a queue while waiting for or boarding the buses to avoid any inconveniences. Please instruct your ward to follow the instructions, which are given in the diary while boarding/travelling in the school bus.
6. Please send the Leave Application of your ward in writing, addressing to Principal and get it sanctioned from Principal before they avail, any short or long leave.
7. As soon as your ward gets his/her school diary, please complete all the entries and the page should be returned to the school within 3 days for documentation.
8. Help your ward to neatly cover his/her note and text books preferably with a laminated brown cover.
9. As it is a regular practice that we re-shuffle the students when they are promoted to the next class as per the school criteria. This year too some of the classes we have done so to improve the student's academic performance and betterment. So, you are requested not to come with the request for the change of section of your ward.
10. School timing will be for
Classes Nursery to II -7:20 AM to 12:30 PM
Classes III to XII – 7:20 AM to 1:25 PM
11. List of books are put up on the notice board and website. Kindly note them and get the books and stationary accordingly.
12. It's a request to all the parents that do not send your ward to school on two wheelers without proper, valid license and helmet. It is a request to all the parents have to follow the traffic rules.
13. Again it is a request to the parents that do not send your ward in private vehicles, unless you make sure that their documents are correct and also the verification of its employees are done.

Wishing you and your children a fruitful and enjoyable Academic New Year 2023-24.

Sincerely for the cause of education.

BRO.MONACHAN K.K.
PRINCIPAL